



California Notice Requirements

Posting Notice to Employees – Injuries Caused by Work:

The Posting Notice to Employees – Injuries Caused by Work Notice shall be posted at time of policy effective date. (<http://www.dir.ca.gov/dwc/NoticePoster.pdf>)

Time of Hire:

The Time of Hire pamphlet (<https://www.dir.ca.gov/dwc/DWCPamphlets/TimeOfHirePamphlet.pdf>), or a similar one that has been approved by the Administrative Director, must be given to all newly hired employees in the State of California. The content of this pamphlet applies to all industrial injuries that occur on or after January 1, 2013.

Time of Injury:

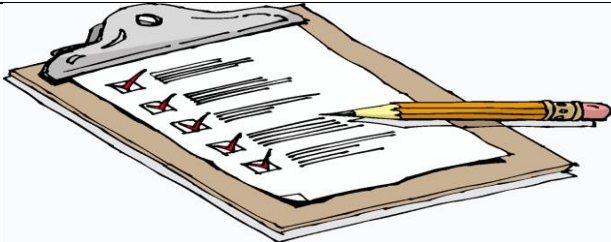
The Complete Written Employee Notification Re: Medical Provider Network (Title 8, California Code of Regulations, section 9767.12)

- English – See Medical Provider Network Section under name of the employer
- Spanish – See Medical Provider Network Section under name of the employer

Workers’ Compensation Claim Form (DWC-1) & Notice of Eligibility:

The employer is required to date this form and provide copies to the claims administrator and to the employee, dependent or representative who filed the claim within **one working day** of receipt of the form from the employee.

- DWC – 1 (English – Spanish) (<https://www.dir.ca.gov/dwc/dwcform1.pdf>)

	Policy Effective Date	Time of Hire	Time of Injury
Posting Notice to Employee – Injuries Caused by Work	✓		
Time of Hire Notice		✓	
Time of Injury Notice – Complete Written Employee Notification			✓
DWC-1 – Workers’ Compensation Claim Form			✓

Additional information and requirements can be found on the California Department of Industrial Relations Website